

# **ELECTRONIC APPLICATION INSTRUCTIONS for ABBREVIATED 2015-NIST-NSTIC-01 APPLICATIONS**

## **Required Abbreviated Application Form and Documents**

As described in Section IV.2.b. of the Full Announcement/FFO document, NIST requires Abbreviated Applications under the NSTIC Pilots Cooperative Agreement Program, and the Selection Official will then select finalists from among the Abbreviated Applications.

**Only those applicants whose Abbreviated Applications are selected as finalists will be invited to submit Full Applications.**

**The Abbreviated Applications must be received electronically through Grants.gov in order to be considered for funding.** The Abbreviated Application must contain the following:

**(1) SF-424, Application for Federal Assistance.** The SF-424 must be signed by an authorized representative of the applicant organization.

SF-424, Item 12, should list the FFO number 2015-NIST-NSTIC-01.

SF-424, Item 18, should list the total budget information for the duration of the project.

The list of certifications and assurances referenced in Item 21 of the SF-424 is not needed for the Abbreviated Application.

**(2) Abbreviated Proposal.** A word-processed document written by the applicant of no more than four (4) pages describing the proposed project that includes sufficient information to address the evaluation criteria (see Section V.1. of the Full Announcement/FFO document). Typically, the details of the technical solution will take up at least half of the document. **The Abbreviated Proposal should be attached by clicking on “Add Attachments” found in Item 15 of the SF-424, Application for Federal Assistance. This will create a zip file that allows for transmittal of the documents electronically via Grants.gov.**